

Town of Harvard Energy Advisory Committee

BRIAN SMITH – CHAIR
 ERIC BROADBENT – VICE CHAIR
 JIM ELKIND
 DAVID FAY

ASSOCIATE MEMBERS:

 LIAISONS:

MATT COKE
 FORREST HODGKINS

 TIM CLARK, BOARD OF SELECTMEN
 BOB SULLEBARGER, SCHOOL COMMITTEE
 KEITH CHEVERALLS, CAPITAL PLANNING
 ALAN FRAZER, FINANCE COMMITTEE

Meeting Minutes 11/28/12

Attendees: B. Smith, J. Elkind, D. Fay, F. Hodgkins, M. Coke
 Steve Matson (Guest), Chip Goudreau and Matt Whittemore (Guardian Energy)
 Location: Old Library 8 PM

Action / Topic	Meeting Discussion/Status
Meeting minutes.	The minutes of November 14 were approved unanimously.
New Business	<p>Guardian Energy explained their business and the services they offer and their focus on municipalities. They have a Green Community roadmap program for new designation communities as well as preparing for competitive grants. Guardian provides service based on their own audit by in-house or outsourced capabilities. They emphasize weatherization that other companies do not get involved in. Their business model is one that either charges for audits or provides them at no charge with an informal commitment to work with them in the future on the services recommended in the audit.</p> <p>HEAC voted to</p> <ol style="list-style-type: none"> a. HEAC voted unanimously to proceed with Guardian and audit the eight buildings planned for this fiscal year pending results of a reference check. b. Perform reference check of Guardian Energy – Steve M to contact Alicia Hunt, Medford Energy Efficiency Coordinator. Jim E. to contact Chris Oriel, Berlin Energy Committee Forrest H to contact Greg Lefter, Maynard Facilities & Green Communities Chair.
School Energy Project Updates	<ol style="list-style-type: none"> a. HES Solar Panels on Gym Roof – No update, work complete except final network and grid connections. The ceremony to celebrate the new system to be scheduled latest April. b. Capital Projects FY14 – HES Building Automation System expansion – HEAC to present proposal to the School Committee and justify including in School capital plan.
Town Energy Project Updates	<ol style="list-style-type: none"> a. Town Building Audit/Modeling – David met with Guardian Energy on Nov 19 to review the Town Buildings audits planned. Guardian confirmed they see opportunities and want to work with us. b. Green Community Grants Projects – Repurpose request and boiler project to be approved. c. Green Community Report Update – Brian is compiling the report due 11/30 and may need to request an extension due to missing pieces. He will request input for open ended questions.
Other Items	<ol style="list-style-type: none"> a. MBC Town Hall Energy Study – Eric relayed the HEAC position to the MBC regarding the selection of the HVAC system.